

ACADEMIC ADVISOR REGULATION

OF

JOINT MASTER DEGREE PROGRAMME IN

**“FIELD ARCHAEOLOGY IN GREECE:
INTERDISCIPLINARITY
AND CUTTING-EDGE TECHNOLOGIES”**

**(General Assembly of the Department of History, Archaeology and
Social Anthropology, 17-04-2024)**

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INTRODUCTION

Students enrolled in the JMDP "Field Archaeology in Greece: Interdisciplinarity and Cutting-Edge Technologies" at the Department of History, Archaeology, and Social Anthropology (I.A.K.A.) of the University of Thessaly, in collaboration with the Department of History of the Ionian University and the Department of Humanities of Roma Tre University (Italy), who require information and assistance for the better organization of their studies, may contact their Academic Advisor.

Students are encouraged to have frequent meetings with their Academic Advisor aiming of organizing their studies effectively and addressing any other issues that concern them. Postgraduate students are ultimately responsible for their study choices.

The academic and administrative staff, Laboratory Directors, Head of the Departments, as well as the relevant University services, collaborate with and support the Academic Advisors, taking into account their information, observations, suggestions, and requests regarding any deficiencies or malfunctions that may create problems for postgraduate students, as well as any proposals for dealing with them.

For the essential support of postgraduate students in terms of their studies, the Academic Advisors cooperate, where required, with:

- The Accessibility Center for individuals with disabilities at the University of Thessaly – “Prosvasi”
(<https://prosvasi.uth.gr/en/%ce%b1%cf%81%cf%87%ce%b9%ce%ba%ce%ae-english/>)
- The Student Counselling Service of the Laboratory of Psychology and Applications in Education (<https://www.uth.gr/en/life/support/counselling>)
- UTH Support dealing with direct or indirect discrimination, victimization, bullying or harassment (<https://www.uth.gr/en/life/support/harassment-bullying>)

ARTICLE 1. ASSIGNMENT PROCESS

The instructor appointed as Academic Advisor for the postgraduate students after their enrollment to the JMDP is a faculty or research staff member of one of the three partner institutes. During the first semester, the Curriculum Committee, following a proposal by the Steering Committee of the JMDP, appoints a faculty member, as academic advisor of every student.

The specific scientific interests of the student within the chosen field of study, as evidenced by their curriculum vitae and the oral discussion accompanying each candidate's written proposal for admission to the program, are taken into consideration for the appointment of the academic advisor.

ARTICLE 2. THE ROLE OF THE ACADEMIC ADVISOR

The Advisor chooses the way to approach and help the students assigned to them. The Academic Advisor provides guidance to the student, without their suggestions being mandatory or binding. Indicatively, they inform and advise students on all of the following:

- Curriculum organisation according to their personal abilities and interests.
- Discussion of examination results.
- Selection of the topic of Master Dissertation.
- Discussion about Doctoral studies (at the three partner institutions, in Greece and/or abroad).
- Career prospects (opportunities in the public and private sectors, freelancing, jobs abroad).
- Discussion of any family, personal or other issue that concerns them and creates obstacles to their studies.
- Facilitating contact with the university authorities, bodies, and administrative services of the JMDP, the Faculty, and the University.

ARTICLE 3. REPLACEMENT OF ACADEMIC ADVISOR

Postgraduate students, if they wish, may choose a different Academic Advisor during the semester, upon submitting a relevant justified request to the Steering Committee of the JMDP, which decides accordingly.

ARTICLE 4. COMMUNICATION FREQUENCY

The Academic Advisor ensures to have regular meetings with the students assigned to them. The minimum number of meetings is defined as at least once (1) per semester.

ARTICLE 5. COLLABORATION PROCESS BETWEEN STUDENTS AND THE ACADEMIC ADVISOR

The postgraduate student is informed through the website of the JMDP about the existence of the Academic Advisor institution, as well as about the compliance with the regulations of personal data protection, and the observance of the principle of confidentiality applicable to the University. Subsequently the student submits an electronic request to the Advisor.

The Academic Advisor contacts the student and schedules a meeting for personal discussion, support, and guidance (either in person or remotely).